



Dollar Write-off Letter for securities held at RBC Capital Markets, LLC  
(Client Request Form)

RBC Correspondent Services  
510 Marquette Avenue South  
PO Box 1510  
Minneapolis, MN 55440  
Fax: (866) 458-7741

<b>DATE</b> _____
<b>NAME ON ACCOUNT</b> _____
<b>ACCOUNT NUMBER</b> _____
<b>SHARE/UNIT AMOUNT</b> _____
<b>NAME OF SECURITY</b> _____
<b>SECURITY NUMBER</b> _____

Please accept this letter as authorization to sell each of the above-referenced security(ies) (alone and collectively, the "Security") for a total value of \$1.00. I understand that there currently is little or no market for the Security, and that neither RBC Correspondent Services a division of RBC Capital Markets, LLC, ("RBC CS") or your broker dealer is making any representation or warranty regarding the present or any future value of such Security. I also relinquish ownership of the Security, and agree to hold RBC CS harmless from and against any claim, cause of action, judgment, or lawsuit associated with or arising from the disposition of such Security effected by RBC CS under the terms of this letter.

I further understand and agree that under any custodial retirement plan agreement between RBC CS and me, certain securities held by RBC CS as custodian pursuant to such agreement may not be processed as a \$1.00 trade. If such restrictions apply to the Security in my custodial retirement account, I authorize RBC CS to remove such Security from my custodial retirement account for sale by RBC CS. I represent and warrant that I have consulted with my tax advisor or other professional to the extent that I have deemed such consultation necessary. I am aware and understand that upon receipt of an IRA Distribution form the removal from my custodial retirement account of such Security will be reported to the Internal Revenue Service as a taxable distribution from such account, valued at \$1.00.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

(All required signers for account must sign document.)